



# California Community Colleges

## MEMORANDUM

February 13, 2019

Via Email

TO: Chief Executive Officer

FROM: Eloy Ortíz Oakley, Chancellor

RE: Coherence in Goal-Setting and Planning

State law requires colleges to adopt local goals aligned with the *Vision for Success*, produce several plans to guide how the colleges will use state resources consistent with the Guided Pathways framework, and adopt budgets each year to support those activities. As a system, we must begin to better “connect the dots”—for our colleges and our communities—as we implement these requirements. **This memorandum provides instructions related to goal setting and planning. Please forward it to individuals in**

**your teams that are responsible for these activities.**

Chancellor’s Office

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## Coherence in Goal-Setting and Planning

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<b>April 30, 2019</b>	Initial Guided Pathways “Scale of Adoption Self-Assessment”
<b>May 31, 2019</b>	<i>Vision goals</i>
<b>June 30, 2019</b>	Student Equity Plan
<b>June 30, 2019</b>	California College Promise certification (only for colleges who have not yet certified)
<b>June 30, 2019</b>	Tentative annual budget and financial report (not submitted to Chancellor’s Office)
<b>September 30, 2019</b>	Final Guided Pathways “Scale of Adoption Self-Assessment”
<b>September 30, 2019</b>	Adopted annual budget and financial report

### BACKGROUND

In July 2017, the Chancellor’s Office released the Vision for Success: Strengthening the California Community Colleges to Meet California’s Needs. Citing the economic and educational needs of California, this document established a vision for improvement, including clear goals and a set of commitments needed to reach those goals.

Recent legislation and Chancellor’s Office guidance have emphasized a stronger link between financial planning and broader educational planning, with a new focus on alignment of these plans with college-level performance goals. Planning can be an

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### USE OF STUDENT SUCCESS DASHBOARD FOR ANALYSIS

As you engage in the goal-setting and planning processes, you should use the Student Success Metrics (SSM) Dashboard as a tool to better understand, and have critical conversations about, where your college's attention must be moving forward. In collaboration with the RP Group, WestEd, and the Educational Results Partnership (ERP), the Chancellor's Office released the SSM 2.0 on January 31, 2019. This release resolved

many of the issues identified by the institutional researchers from the initial release (1.0)

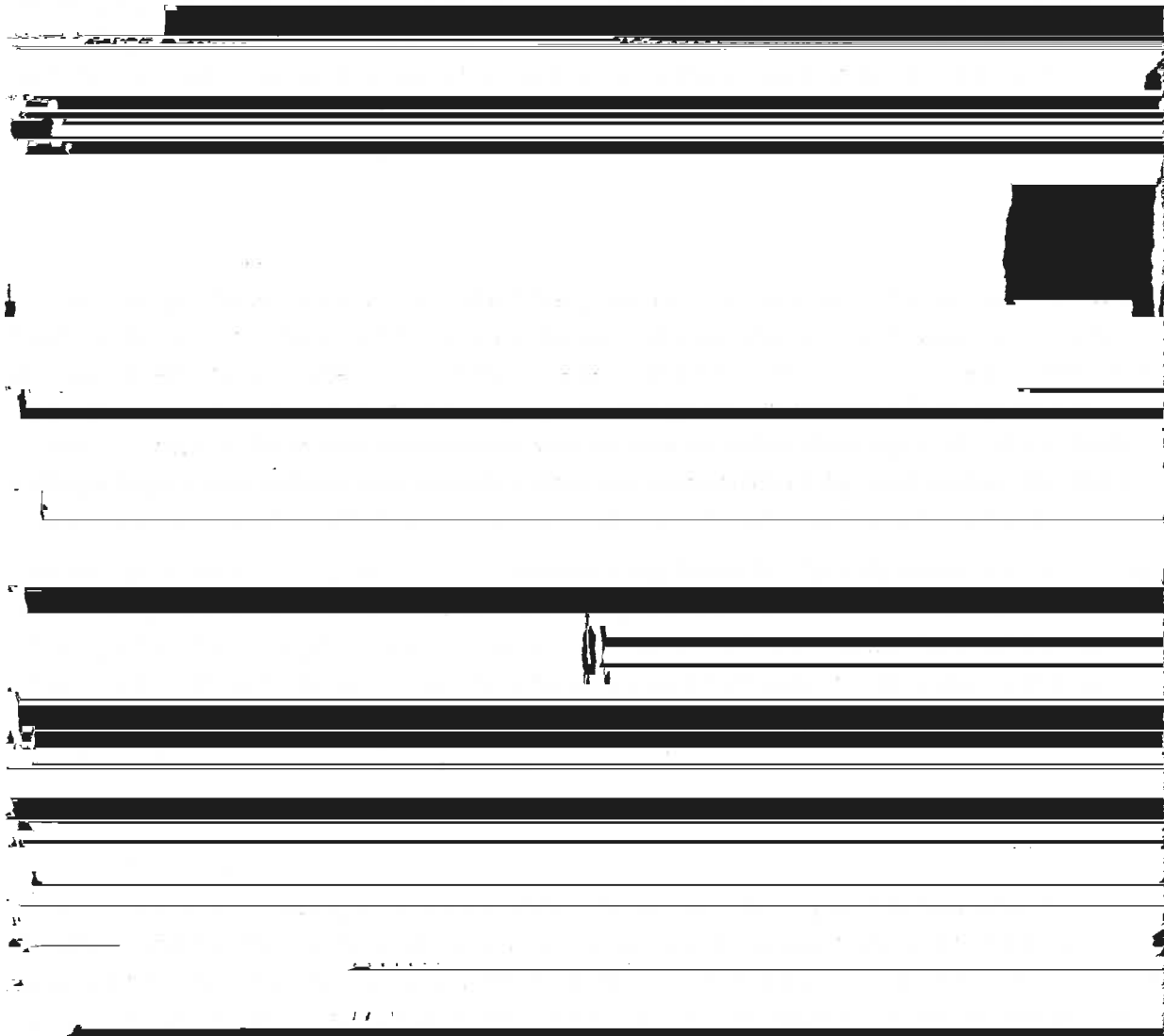
and added all of the disaggregated metrics. SSM 3.0 will be released in May 2019 and will include cohorts and views by district and region. The Chancellor's Office will continue to work with the institutional researchers to refine the dashboard, clarify the metrics, and resolve technical issues. As we work with the field, changes in the SSM data may occur

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**must be adopted by the governing board and submitted to the Chancellor's Office by May 31, 2019.**

Colleges should consider using these goals as the basis for the plans they will be



their progress toward, and the impacts of, “at-scale” implementation of Guided Pathways, and they should consider the resources available to the college under the Student Centered Funding Formula, the Student Equity and Achievement Program, the California College Promise, and other fund sources.

### **GUIDED PATHWAYS**

All colleges should have completed the implementation requirements for Guided Pathways by the end of the 2018-19 fiscal year.

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The statute establishing the California College Promise (AB 19) specifies that the program is intended to support colleges in accomplishing the *Vision* goals. As a condition of

participation in the program, colleges must partner with local education agencies to establish an Early Commitment to College program, improve college readiness, reduce the need for remediation, use "multiple measures" for assessment and placement

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and specifically calls for stronger alignment with the Adult Education Program. As part of NOVA's planned development, the Perkins V Program will eventually migrate for the application and reporting of expenditures.

### ANNUAL BUDGETS

For these plans to be effective in meeting the local *Vision* goals, they must be supported by the district and college budgets. Under current law, by July 1, each district is required to adopt a tentative budget. By September 15, each district is required to hold a public hearing and adopt a final budget, and, with its adopted annual budget and financial report submitted to the Chancellor by October 10.

In adopting a budget, the governing board should determine that the resources necessary to implement Guided Pathways and implement the Student Equity Plan are available.

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Next year, the Chancellor's Office will issue more specific guidelines about aligning planning with budgeting. Until then, colleges may want to have discussions about how to revise budgeting practices to ensure that commitments made in the Student Equity Plan and in other plans can be supported.

### ROLE OF BOARDS OF TRUSTEES

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Active involvement by the board of trustees in planning and budgeting is essential. The

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**Coherence in Goal Setting and Planning**

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cc: Dr. Daisy Gonzales, Deputy Chancellor  
Rhonda Mohr, Vice Chancellor  
Christian Osmeña, Vice Chancellor  
Dr. Alice Perez, Vice Chancellor  
Sheneui Weber, Vice Chancellor

